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GUIDELINES FOR THE
MERITSCHOLARSHIP SCHEME FOR
CLASS X AND CLASS XII PASSED STUDENTS

BACKGROUND:

A considerably high percentage of students in Manipur are not able to study beyond class XII because of paucity of funds, as higher studies keep becoming expensive. The trend now a days is typically to charge a higher tuition fee even by Government established Universities, which are being set up now. Technical Education, whether Engineering, Law or Business studies, has seen a hike in the tuition fee, On top of that the average expenditure of stay in hostels or alternative lodging accommodation is also considerably high,

The State is comfortably poised to supply manpower to the ever-expanding Indian Economy with an insatiable demand for trained personnel. The employment opportunities are enormous if one is trained adequately. In addition to the technical subjects, good students of Social Sciences also are in heavy demand. However, since the demand for Science students is much higher, it is imperative to encourage more and more students to study Science.

There is need to provide incentives to the students to not only pursue Higher studies but also to do well in the class X and Class XI examinations resulting in, improving the overall pass percentage in the said examinations.

SCOPE

Education at the Higher secondary level is crucial for Human Resource Development as it prepares the students to pursue a specific career. Based on the results of class X and Class XII students decide whether they would like to join technical studies for the professional career of a doctor, Engineer or Bio-technologist etc. on the other hand, those with academic bent of mind, decide to carry on through for a Post Graduate Degree and Doctorate. The scheme seeks to provide scholarship to the students pursuing higher studies whether in Manipur or outside the State.

ALLOCATION OF SCHOLARSHIPS:

The merit scholarship will be awarded to those students who passed class X examination conducted by the Board of Secondary Education, Manipur (BSEM) and Class XII examination conducted by the Council of Higher Secondary Examination, Manipur (CHSEM) as under :

(A) Class X passed students

- (i) To provide scholarship @ Rs.6,000/- per annum to the first 300 students who passed Class X examination i.e. High School Leaving Certificate (HSLC) conducted by the Board of Secondary Education, Manipur for a period of 2(two) years provided they do not fail and leave studies.

(B) Class XII passed students.

- (i) To provide scholarship @ Rs. 12000/- per annum to the first 125 students of Science, 125 students of social Sciences and 50 students of commerce for a period of 3(three) years provided they do not fail and leave studies.

SOURCE OF FUND

A Corpus Fund shall be created for the purpose and the Fund duly invested in Government Securities through a Nationalized Bank as Fund Manager. The seed money for the fund shall be provided by the Planning Department. Further, till such time the Corpus Fund is created, Finance Department shall provide the requisite yearly amount from Non-Plan provision for implementation of the scheme from academic session 2009-10.

COVERAGE AND ELIGIBILITY

The scholarships for Class X and Class XII passed students will be opened to students studying in Schools under the Board of Secondary Education, Manipur and Council of Higher Secondary Education, Manipur respectively.

- (a) A student in full time employment will not be eligible for award of the scholarship.
- (b) A student should not receive any other scholarship/stipend for a course of study for which he is in receipt of the said merit scholarship.
- (c) Candidates who have passed qualifying examination in the year prior to the year of award of scholarship will not be eligible for consideration.

SELECTION PROCEDURE

The Board of Secondary Education, Manipur will provide the names and addresses of the first 300 students in order of merit (Annexure -1) to the Directorate of Education (Schools). Similarly, the Council of Higher Secondary Education, Manipur will provide the names and addresses of the first 300 students in such a way that 125 students shall be from Science 125 students from Social Science and 50 students from Commerce in order of merit to the Directorate of Education (Schools). The merit list of students/scholar is to be supplied by the Board of Secondary Education, Manipur/Council of Higher Secondary Education, Manipur within 5 (five) weeks after the announcement of the results of the examinations. While furnishing the merit list of 300 students/scholars the Board or Council will provide a list of another 50 (fifty) students to be kept in waiting lists to provide for possible refusal/ineligible cases or other students getting other scholarship etc.

(ii) The Directorate of Education (S) will write to the eligible students from the top of the merit list including that of the additional 50 students to be kept in the waiting list for possible refusal/ineligible cases or other students getting other scholarship etc. within 15 (fifteen) days through a registered letter to confirm within 15 days that he/she is prepared to accept the merit scholarship.

(iii) The candidates/students from whom replies are not received within 15 (fifteen) days will not be considered for scholarship and the awards will be given to the next eligible candidates in the merit list.

(iv) The Department of Education(S) will send to each candidates selected for award of scholarship.

- (a) Entitlement Card
- (b) Statement of Particulars.

(v) The selected scholar shall present the entitlement card (Annexure-II) and statement of particulars (Annexure III) duly filled in to the head of the Institution joined by him. The Head of the institution will Complete the entitlement card and statement of particulars to the Director of Education (S) who will make the final selection.

(vi) The Department of Education(S) will arrange to pay scholarship money to the scholar on receipt of the joining report (Annexure -IV) along with the completed statement of particulars.

(vii) If the Department of Education(S) does not receive the joining report from the candidates duly signed by the Head of Institution within 30 days from the date of closure of admission in the Institution, the case of award of scholarship to him/her will not be considered. The scholarship will then be offered to the next eligible candidates in the merit lists.

HOLDING IN ABEYANCE OF AN AWARD:

An award made under the scheme may be allowed to be held in abeyance for not more than one academic year if :

- (i) The candidate is unable to join the next course due to prolonged illness.
- (ii) The candidate is unable to get admission in higher course of his choice.
- (iii) The candidate is unable to join the next higher course due to circumstances beyond his control e.g. flood, death in family etc,

2. An award may also be allowed to be held in abeyance if the candidate is underage to join the next higher course. This will be permitted only till, such time as the candidate attains the prescribed age for admission.

3. If an award is made tenable after the period during which it has been kept in abeyance, it will be done only if the scholar fulfils other conditions of the scheme. The Department of Education (S) will decide all such cases themselves.

DURATION OF SCHOLARSHIPS AND ITS RENEWAL:

A scholarship under the scheme is renewable from year to year within the same stage of education. For example, the scholarship awarded to a student in Class XI can be renewed for the XII Class. Similarly, the scholarship awarded to students on the basis of XII class of (10+2) pattern can be renewed in the second year and subsequent year/years within the same stage of education.

2. If a scholar is unable to appear in the annual examination owing to illness and or on account of any unforeseen event, the award may be renewed for the next academic year on submission of medical certificate and other proof to satisfy the Head of the Institution who will certify that the student would have passed had he appeared in the examination.

3. If a scholar gives up the chosen course of study before its completion or if he changes the course of study without the approval of the state government the scholarship will be cancelled. Good conduct and regularity in attendance are also required for continuance of the scholarship. The decision of the State Government will be final and binding in all such matters. Scholarship once cancelled will not be revived in any circumstance.

4. Where a scholar has shifted to another course instead of continuing with the course for which the scholarship was originally granted e.g. a scholar who was studying in first year of 2 years (10+2) course or first year of 3 year degree course on passing the first year shifts to engineering or other similar course., the scholarship may be renewed for the Engineering or the other course.

5. *The duration of scholarship provided in the meritorious persons passing Class X & XII shall be for a maximum period of 2 years and 3 years respectively,*

PAYMENT OF SCHOLARSHIP:

The payment will be made by the State Government in whose jurisdiction the scholar passed the examination based on which he was awarded the scholarship.

(ii) The State Government will disburse the scholarship amount to the selected scholar within one month from the date of receipt of the list of awardees from the Board/Council.

(iii) The payment of scholarship will start from the month the admission is obtained.

(iv) In case of renewal of scholarship for succeeding year/years the payment will be made from the month following that, for which, the scholarship was paid during the previous academic year.

(v) The scholarship will be paid for a period of 10 months in an academic year.

(vi) The State Government will issue sanction for payment of scholarship to the eligible students in favour of the Head of the Institution concerned whether within or outside the state.

(vii) For disbursement of scholarship to students studying outside the state, the Department of Education(S) will issue the Demand Draft in favour of the concerned Head of Institution. Payment to the Institution will be made in advance in one installment covering the entire academic year for all scholars to whom scholarship is due.

(viii) The Department of Education(S) will ensure that the Heads of Institutions have actually disbursed the amount correctly to the scholar,

(ix) *The Head of the Institutions have to submit by the end of the Financial year to the Department of Education(S) certificate of utilization of the amount provided for giving scholarship with full details of names, claim amount etc.*

GOVERNMENT OF MANIPUR
SECRETARIAT: EDUCATION (S) DEPARTMENT

No. MISC5-2/3/2021- EDN(S)-EDN(S)

Imphal, the 11th October, 2021.

To,

The Director Education (S),
Manipur.

Subject:- Amendment of Guidelines for the Merit Scholarship Scheme for Class X and XII passed students in view of process for on boarding of all Scholarship on National Scholarship Portal.

Sir,

I am directed to refer to your letter No. 5/3/19-DE(S) dated. 25/09/2021 on the above subject and to convey approval to the amendments in the Payment of Scholarship in the guidelines for the Merit Scholarship Scheme for Class X and Class XII passed students, to enable the process for on-boarding of Merit Scholarship Schemes on National Scholarship Portal(NSP) to be completed at the earliest.

Yours faithfully,

Digitally signed by ELANGB/
SONIA
Date: Mon Oct 11 12:35:35 IST
2021
Reason: Approved

(Elangbam Sonia)

Deputy Secretary, Education (S)
Government of Manipur

Copy to:

1. The PS to Commissioner (Education -S), Government of Manipur.
2. Guard file.

**GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION (SCHOOLS)**

No. 5/3/19-DE(S)

Imphal, the 25th September, 2021

To

The Commissioner Education(S)
Government of Manipur

Subject: Amendment to Guidelines for the Merit Scholarship Scheme for Class X and Class XII passed students in view of the process for on-boarding of all Scholarship Schemes on National Scholarship Portal (NSP).

Sir,

With reference to the subject cited above, I am to state that the Merit Scholarship Scheme for Class X and XII is in the process of on-boarding to the National Scholarship Portal (NSP). In this regards, it is to state that payment to the eligible students of the Merit Scholarship is done through Direct Benefit Transfer (DBT)/ PFMS since 2013 in pursuance of Circular No. 1/68/2009-DT A(02/016) dated 12th August, 2013 issued by the Director of Treasuries and Accounts (copy enclosed).

However, the existing guideline for payment of Merit Scholarship mandates issue of sanction for payment of scholarship to eligible students in favour of the Head of the Institution concerned whether within or outside the state. Since payment to students/ beneficiaries has been facilitated through DBT/ PFMS since 2013, the existing guideline specifically *clauses (vi) and (vii) of the Payment of Scholarship* needs to be amended.

The existing clauses in the guideline are reproduced along with suggestion for amendment as given below:

Payment of Scholarship:

"(vi) The State Government will issue sanction for payment of scholarship to the eligible students in favour of the Head of the Institution concerned whether within or outside the state."

to be amended as "*The State Government will issue sanction for payment of scholarship directly to eligible students whether within or outside the state.*"

"(vii) For disbursement of scholarship to students studying outside the state, the Department of Education (S) will issue the Demand Draft in favour of the concerned Head of Institution. Payment to the Institution will be made in advance in



one instalment covering the entire academic year for all scholars to whom scholarship is due."

to be amended as *"For disbursement of scholarship to students studying outside the state, payment will be made to the eligible student by the Department of Education (S) through PFMS/ DBT.*

I am therefore to request you to kindly accord approval of the government to the proposed amendment or amendment(s) as deemed appropriate, so that the process for on-boarding of Merit Scholarship Schemes on National Scholarship Portal (NSP) is completed at the earliest.

Yours faithfully,

ASB 25/9/21
(L Nandakumar Singh)
Director of Education(S),
Manipur.

Copy to:

1. Director Institutional Finance, Government of Manipur
2. Additional Director of Education (S) Valley/Hills
3. Relevant file.